



Canada Border Services Agency
International Events and Convention Services Program
3rd Floor- 1611 Main Street
Vancouver, BC
V6A2W5

December 15, 2017

File#PAC_2018_11359

National Golf Course Owners Association Canada
515 Legget Dr. Suite 810
Ottawa, ON
K2K 3G4

In response to your correspondence dated December 7, 2017; the Canada Border Services Agency (CBSA) - International Events and Convention Services Program (IECSP) officially recognizes the following event:

GOLFEXPO
February 17, 2018 – April 8, 2018
Various Venues:
PNE Forum – Vancouver, BC
Hôtel Mortagne – Boucherville, QC
Cunard Centre – Halifax, NS
EY Centre – Ottawa, ON
Place Forzani – Laval, QC
Red River Exhibition Place - Winnipeg, MB
Centre de congrès d'expositions – Lévis, QC

The information provided to the CBSA states there will be approximately 46,500 attendees of which 1% are foreign to Canada. The event is open to the general public with sales of merchandise taking place.

This event is expecting approximately 3 foreign exhibitors who are importing a variety of goods, including but not limited to golf clubs, golf balls, tees, golf clothing, golf brochures, display booths, publications and convention material for use and sales at the event. Non-Canadian exhibitors may import display items and exhibit booths temporarily as outlined in the provisions of tariff classification **9993.00.00.00** duty free, on the condition that the goods will be exported from Canada upon the completion of the event.

Goods imported for sale are not eligible under tariff No. 9993.00.00.00. These goods must be accounted for at time of release on a Form B3, *Canada Customs Coding Form*. Commercial release processing is fully explained in Customs Memorandum D17-1-5.



Goods imported as “giveaways” must also be accounted for at time of release on a Form B3, *Canada Customs Coding Form* with all applicable duties and/or taxes collected at the time of importation.

The CBSA requires a security deposit on goods temporarily imported to Canada. Normally, these goods are documented on a *Temporary Admission Permit* (E29B). Under certain circumstances, the CBSA may waive the requirement for goods being temporarily imported to be documented on the E29B as well as the posting of a security deposit. Provided at the time of importation, the conditions of temporary importation previously described are met, the IECSP recommends that both the requirement for display booths, computers, printed advertising materials and videos to be documented on a Form E29B and the posting of a security deposit be waived.

Foreign exhibitors importing goods into Canada from the United States should consult with U.S. Customs and Border Protection (USCBP) prior to shipping any convention materials. It is required that goods valued over \$2000USD be reported to USCBP. USCBP may document the goods on a form 4455 in order to identify the goods upon return to the US.

The IECSP has been informed that ConsultExpo Event Services Inc. has been designated as the official customs broker for this event. If you have any questions regarding importing meeting materials into Canada or if you wish to inquire as to the brokerage services provided, please contact Diane Labbe Deegan at 514-482-8886 ext. 2.

CBSA requires everyone seeking admission into Canada to properly declare themselves to CBSA by providing accurate identification. CBSA will accept a valid passport as proof of citizenship. Persons who have been convicted of any criminal offences may be inadmissible to Canada. For more information please visit:

<http://www.cic.gc.ca/english/information/inadmissibility/index.asp>

To ensure that organizers and participants of your event are aware of requirements for entry to Canada, the information provided to the CBSA may be shared with CIC. The CIC may, in turn contact event organizers to confirm details of your event and provide further direction regarding admission to Canada for those attending your event.

To facilitate border procedures it is recommended that foreign attendees and exhibitors be provided a copy of this letter for presentation to a CBSA Border Services Officer upon their arrival to Canada.

In conjunction with the presentation of this Recognition Letter, an itemized list of goods including a description, country of origin, quantity and value is required for presentation to CBSA. If your event materials will be imported by a commercial carrier or courier service, a copy of this letter should also be attached to any shipping documents.

Please do not hesitate to contact the undersigned if you have any questions or require additional information.



Sincerely,

Sheila A. Curran

Border Services Officer, Operations Branch
Canada Border Services Agency / Government of Canada
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cc : Diane Labbe Deegan, ConsultExpo Event Services Inc.

*The information you provide in this document is collected under the authority of **Section 107(9) of the Customs Act** for the purpose of the facilitation of border coordination services for organizers of international events being held in Canada. The information may be disclosed to Other Government departments and/or Agencies (e.g. Citizenship and Immigration Canada) for the purposes of providing assistance with admissibility requirements.*